



As the COVID-19 emergency continues to evolve, the need to take steps to ensure the **health and safety of our staff and visitors** has taken on added importance.

To help minimize the potential for exposure to the virus, we are now imposing a **temporary ban on all visitors** to 87 North Hill Street.

The ban will take effect as of Wednesday, March 18<sup>th</sup> and shall remain in place until such time as conditions return to normal.

Staff should be aware that under the restrictions, **doors to the building will remain locked** and you will be required to use your security FOB in order to gain entry.

Anyone wishing to access any of our services are asked to call 346-2600.

We thank you in advance for your cooperation.

Don Caron